



Newton Flotman Parish Council Meeting Minutes

Tuesday 25th April 2023, 8:50pm, Newton Flotman Village Centre

Present: Paul Weeks (Chairman) Maria Hutson (Clerk)
Bruce Turnbull
Jeff Billings
Cate McNerney
Drew Broad

1. To consider approving apologies for absence
David Segens – approved.
2. To receive declarations of interest for items on the agenda and to consider any requests for dispensations
Paul Weeks and Bruce Turnbull declared an interest in item 8d as they are members of the Long Stratton Medical Partnership’s Patient Participation Group. Drew Broad declared an interest in item 8b as he is on the Village Centre Committee.
3. To approve and confirm minutes of the last full council meeting on 28 March 2023
These were agreed as a true record of proceedings with no amendments
4. Matters arising from previous minutes
None
5. Public Participation – an opportunity for the public to ask questions or to make comment and for any District or County Councillor reports
None
6. To review any correspondence received (that is not already on the agenda) – **for information only**
None
7. Councillor updates (to hear reports from Councillors on any parish activity they’ve undertaken since the last meeting, and which is not on the agenda) – **for information only**
Paul Weeks attended a meeting with neighbouring Parish Council chairman. Mindful villages and the Tasburgh Neighbourhood plan were discussed.
8. Regular Items – to receive any updates and to agree any necessary action in relation to:
 - a. Highway Issues
Meeting with highways last week regarding Flordon Road – expecting a revised quote for the June meeting.
 - b. Newton Flotman Village Centre & Alan King Playing Field
Drew Broad attended the AGM - overview of the last year was covered during the Annual Parish Meeting
 - c. Church activities
None
 - d. Patient Participation Group
None

- e. Youth Club
SLA from YMCAN has been received and was discussed. This will be signed by Paul Weeks. Saracens grants are now open and this will be submitted shortly.

9. Finance

- a. To consider replacing NALC membership with membership to NPTS
It was agreed to take membership with Norfolk PTS and cancel NALC
Clerk to notify NALC and NPTS

- b. To note receipts and payments made since the last meeting

Receipts

HMRC	VAT refund	£ 957.73
South Norfolk Council	Coronation Grant	£200

Payments Made Since the Last Meeting

Anglia Water	Allotment	£59
Norfolk Pension Fund	Pension	£129.58

The payments were noted

- c. To agree invoices for payment

Maria Hutson	April Salary and Expenses	£445.27
Norfolk Pension Fund	April Pension	£127.38
HMRC	PAYE Month 1	£8.40
Tammy's Woodwork	Noticeboard	£725
Paul Weeks	Postage	£1.50

The payments were agreed for payment

10. Planning

- a. To hear a report on plans accepted/refused by South Norfolk Council
None
- b. To consider any planning applications that may be received after the publication of the agenda.
None

- 11. To receive items for the next agenda
Councillor training

- 12. To note the date of the next meeting Parish Council AGM – 23 May 2023, Village Centre, 7:30pm

Meeting closed at 21:20