



Newton Flotman Parish Council Meeting

I hereby give notice of a meeting of Newton Flotman Parish Council and summon members to attend.

The meeting will be held on **25 March 2025, Village Centre, Newton Flotman, 7:30pm**

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

Maria Hutson

18 March 2025

Clerk to the Parish Council

Agenda

- 1) To consider accepting apologies for absence
- 2) To receive declarations of interest on items on the agenda and consider any requests for dispensations
- 3) To approve and confirm minutes of the last full council meeting on 25 February
- 4) Matters arising from previous minutes
- 5) Public Participation – an opportunity for the public to ask questions or to make comment and for any District or County Councillor reports
- 6) To review any correspondence received (that is not already on the agenda) – **for information only**
- 7) Councillor updates (to hear reports from Councillors on any parish activity they have undertaken since the last meeting, and which is not on the agenda) – **for information only**
- 8) Regular Items – to receive any updates and to agree any necessary action in relation to:
 - a) Highway issues
 - b) Newton Flotman Village Centre & Alan King Playing Field
 - c) Church activities
 - d) Patient Participation Group
 - e) Neighbourhood Plan and note end of year funding report
- 9) To receive an update on the Youth Club from YMCA Norfolk
- 10) To receive the 2024/25 asset list
- 11) To discuss correspondence in relation to a proposed new town in South Norfolk
- 12) To discuss devolution proposals and formulate response to the consultation
- 13) To receive an update on VE Day celebrations
- 14) To review policies;
 - a) Data Protection Policy and information audit
 - b) Risk Management Policy
 - c) Complaints procedure
 - d) Internal control
- 15) Finance
 - a) To note receipts and payments made since the last meeting
 - b) To agree invoices for payment
- 16) Planning
 - a) [2025/0664 | Front porch, extension to the rear of the garage, rear single storey extension | 11 Sewells Close Newton Flotman Norfolk NR15 1PX](#)
 - b) [2025/0145 | First floor kitchen extension onto existing flat roof, removal of existing bedroom dormer and replacement with rooflight and new rooflight to new dining room | The Old School Ipswich Road Newton Flotman Norfolk NR15 1PN](#) - amended
 - c) [2025/0712 | Garage conversion to annexe | Zazarac Church Road Newton Flotman Norfolk NR15 1QB](#)
 - d) To consider any planning applications that may be received after the publication of the agenda.
 - e) To note any planning decisions made
- 17) To consider excluding the public under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed
- 18) To consider the job description and contract for the Bus Shelter Cleaner
- 19) To note the date of the next meeting Parish Council Meeting and Annual Parish meeting, 29th April 2025



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