



Newton Flotman Neighbourhood Plan Steering Group

Minutes of the meeting held on Monday 3rd June 2024
at 7.30pm via zoom

Present: Paul Weeks (Chairman) Joel Fiddy Carol Watson
Rachel Leggett (Consultant) Emma McMurdock Bob McKibben
Drew Broad Sharon Poyser.

	Action
1. To consider apologies for absence. Apologies were received and accepted from Martin Brooks (Vice Chairman) and Ann Segans	
2. To approve and confirm minutes of the meeting held on 20 th May 2024 The minutes were agreed as a true record of proceedings with no amendment.	
3. Matters arising from the previous minutes. PW reported that a grant application form has been submitted to Locality for funding for the financial year 2003/24. The grant will cover the fees from Rachel Leggett and Associates. Other costs will be covered by the grants received from South Norfolk District Council.	
4. Draft Policies The meeting continued to discussed and amend the draft policies that had been introduced at the last meeting. 5. Policy NF2: The discount for affordable housing was changed from 30% to 40% to reflect the results of the Housing Needs Assessment a) Policy NF4 was reviewed and it was decided to keep the statement 'Location for New Development' as a reminder to come back to this issue in a future meeting. b) Policy NF4 and NF3: The meeting discussed the potential access point to the 25 house development in detail. A proposal for the site which EMc provided to the meeting was examined in detail. A number of issues were identified in Policy NF3 which needed to be addressed with F W	PW to write to Julian Wells requesting a meeting

<p>Properties, developer of the two sites off Alan Avenue. It was agreed to request a meeting with Julian Wells of F W Properties and a member of the Planning Department of SNDC to ascertain from him what they plan for the site so we can produce suitable policies. The meeting discussed if the two sites should be considered as one site instead of two.</p> <p>c) PW reported that he had been at a Town and Parish Council Forum that day where the Assistant Director of Planning at Broadland and South Norfolk District Council – Ben Burgess - stated that he expected the South Norfolk Village Cluster Housing Allocation Plan would be completed by April 2025.</p> <p>d) Policy NF6: The meeting was happy with the wording of this policy.</p> <p>e) Policy NF5: The list of Non-designated Heritage Assets was reviewed and amended. Additional work is required to provide descriptions and a picture for the following:</p> <ol style="list-style-type: none"> 1. Railway Cottages in Newton Greenways – need the names of the cottages 2. Bus Shelter at the junction of St Mary's Close and Flordon Road 3. Ex Council properties on Lime Bank <p>f) Objective 2 was agreed</p> <p>g) Policy NF7: The list of community infrastructure was expanded to include the following:</p> <ol style="list-style-type: none"> 1. Newton Flotman Primary Academy 2. Newton Flotman Surgery (Long Stratton Medical Partnership) 3. Play area on Alan Avenue 4. Bus shelter, junction of St Mary's Close and Flordon Road 5. Bus shelter, Ipswich Road (A140) 6. Newton Flotman village shop <p>The list of community infrastructure proposals that would be supported was adjusted and expanded to include the following:</p> <ol style="list-style-type: none"> a. Additional children's play space 	<p>B Mc to produce descriptions and a photo</p>
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<ul style="list-style-type: none"> b. Wildlife area/nature reserve c. Dog run area d. Skatepark e. Recreation/sports areas, e.g. outside gym and tennis court <p>It was agreed to remove the following from the list:</p> <p>Public electric vehicle charging points.</p>	
<p>6. Design Codes – a revised Newton Flotman Design Guidance and Codes Draft Report has been received from AECOM. The report will be discussed at the next meeting. Any comments before the meeting should be made on the document on Dropbox.</p>	<p>Everybody to read the revised Newton Flotman Design Guidance and Codes Draft Report before the next meeting. RL to put the report on Dropbox. Comments to be posted on the document in Dropbox ahead of the meeting.</p>
<p>7. General communication</p> <p>The meeting agreed to publish the results of the Neighbourhood Plan Household Survey and the Housing Needs Analysis on the Parish Council website. Residents will be informed that they can read them on the website.</p>	<p>PW to publish the Neighbourhood Plan Household Survey and the Housing Needs Analysis on the Parish Council website</p>
<p>8. Date of the next meeting – Zoom meeting to be held on 17th June 2024 at 7.30pm to continue discussion on policies starting at policy NF8</p> <p>The meeting closed at 9.44pm</p>	<p>PW to cancel village hall booking</p>